

Measure K Charter School Committee Members

Blue Oak Charter School: Susan Domenighini & Buck Ernest

Chico Country Day Charter School: Margaret Reece, co-chair & Lori McGlone

CORE Butte Charter School: Mary Cox, Vice Chair & Susan Smith

Forest Ranch Charter School: Kiersten Morgan & Christia Marasco

Inspire School of Arts and Sciences: Doris Luther, co-chair & Dan La Bar

Nord Country School: Lisa Speegle & Kathy Dahlgren

Sherwood Montessori: Michelle Yezbick & Monica Woodward

Wildflower Open Classroom: Tom Hicks & Jonas Herzo

Chico Unified School District Measure K Charter School Committee Special Meeting Notice

Date: June 11, 2019

Time/Location: 4:45pm at CORE Butte Charter School, 2847 Notre Dame Blvd, Chico, 95928, Chico, CA 95926

SPECIAL MEETING AGENDA

1. SPECIAL SESSION

- 1.1 Call to Order and Roll Call
- 1.2 Approval of Special Agenda

2. DISCUSSION/ACTION ITEMS

- 2.1 Wildflower Project #5: Middle School Furniture
- 2.2 Wildflower Project #6: Middle School Science Lab
- 2.3 Wildflower Project #7: Technology Upgrades
- 2.4 Wildflower Project #8: Kitchen Equipment
- 2.5 Wildflower Project #9: Outdoor Picnic Tables & Cafeteria Tables
- 2.6 Sherwood Montessori: Furniture & Equipment
- 2.7 Sherwood Montessori: Relocatable Classroom Planning
- 2.8 Minutes from meeting on May 20, 2019
- 2.9 CORE Project Reconciliation
- 2.10 CORE Project: Student Computers
- 2.11 CORE Project: High School Computers & Furnishings

3. ITEMS FROM COMMITTEE MEMBERS

4. ADJOURNMENT

- 4.1 Adjourn; Next meeting June 24, 2019 at CORE Butte Charter, 2847 Notre Dame Blvd, Chico

Information, Procedures and Conduct of CUSD Measure K Charter School Committee Meetings:

Student Participation:

At the discretion of the Chair, students may be given priority to address items to the Committee

Public input on specific agenda items and those items not on the agenda:

The CUSD Measure K Charter School Committee welcomes and encourages public comments. Any person of the public desiring to speak shall be allowed to speak during public comment time and has the option of speaking once on any agenda item when it is being discussed. Speaking time shall generally be limited to three minutes, unless a longer period is permitted by the Committee Chair. In the case of numerous requests to address the same item, the Committee may select representatives to speak on each side of the item. Each person who addresses the Committee must be first recognized by the presiding officer and give his or her name. Comments must be directed to the Committee as a whole and not to individual committee members. The Committee shall not take action or enter into discussion or dialog on any matter that is not on the meeting agenda, except as allowed by law. Items brought forth at this part of the meeting may be taken under advisement by the Committee and may be placed on the agenda of a subsequent meeting for discussion or action by the Committee at the discretion of the Committee Chair & Vice Chair.

Special Needs: If you have special needs because of a disability or you require assistance or auxiliary aids to participate in the meeting, please contact the CUSD office at 530.891.3000. CUSD will attempt to accommodate your disability.

Copies of Agendas and Related Materials: Materials are available at the meeting, on the CUSD website at www.chicousd.org, or in the district office prior to the meeting @ 1163 East 7th Street, Chico, CA 95928.

Measure K Charter School Facilities Committee

Project Recommendation Form for Consideration by CUSD Board of Trustees

GENERAL INFORMATION:

Submission Meeting Date	June 11, 2019
Name of School	Wildflower Open Classroom
Address of School	2414 Cohasset – Suite 3, Chico CA 95926
Contact Name	Tom Hicks
Contact Phone/Email	530-892-1676 / thicks@wildflowerschool.com
Year Established	2011
Charter Renewal Date	June 30, 2023
CDS Code	04-61424-0123810
Charter Number	1280
Website	Wildflowerschool.com

1. Type of Project:

- ☐ Planning
- ☐ Construction
- ☐ Health Safety (Including ADA)
- ☐ Modernization/Repair/Renovation/Improve
- ☐ Purchase or lease Project
- ☒ Other (including FF&E)

2. Project Narrative:

Middle School Furniture. Wildflower has recently leased an additional 5000 square feet in a building adjacent to its current campus. The space will serve as a new home for our middle school and allow for growth in enrollment. Project includes furniture for community work space, group instruction, library, lockers & storage. The total project cost is \$99,156.00, which includes furniture, contingency, taxes and shipping.

3. Charter School Property Project Location: *(If project location is different from address above.)*

- a. Does your school currently operate on a CUSD School Site: ☐ yes ☒ no
- b. Does your school lease property/buildings from a private owner: ☒ yes ☐ no

4. Current enrollment and ADA: 171/165 (P2)

5. Financial Questions

- a. Was your prior annual audit report free of any negative findings? ☒ yes ☐ no
(if no, please explain)
- b. What were your cash reserves as a percent of expenditures at the end of the prior fiscal year? 17%

6. Project Schedule

Please briefly describe the timeline for the project planning and completion.
Purchasing will occur in summer of 2019.

7. Preliminary Estimate (Cost)

Round I Allocation	461,253.00
Less Previously Allocated Funds	133,871.00
Less Current Project Funds Requested	99,156.00
Remaining Round I Allocation	228,226.00

School Facilities Projects to be Funded with Proceeds of Bonds

“Bond proceeds will be expended to repair, modernize, replace, renovate, expand, construct, acquire, equip, furnish and otherwise improve the classrooms and school facilities the [charter’s] existing schools, new school sites, and other [charter] owned properties to provide equity among campuses, improved facilities, and student access to instructional technology.”—Measure K

Documentation *(please indicate those completed)*

All Projects

Project Narrative: general scope of work	<input checked="" type="checkbox"/> Included
Enrollment Capacity: Current Facility and/or Proposed	<input checked="" type="checkbox"/> Included
Preliminary Estimate (Cost)	<input checked="" type="checkbox"/> Included
Project Schedule	<input checked="" type="checkbox"/> Included

Building/Modernization/Renovation Projects

Feasibility Study and Site Review	<input type="checkbox"/> Included	<input checked="" type="checkbox"/> Not Applicable
Enrollment Capacity: Current Facility and/or Proposed	<input type="checkbox"/> Included	<input checked="" type="checkbox"/> Not Applicable
Pre-Schematics <i>(to be completed by a District approved architect and/or engineering team)</i>	<input type="checkbox"/> Included	<input checked="" type="checkbox"/> Not Applicable
Facility Assessment	<input type="checkbox"/> Included	<input checked="" type="checkbox"/> Not Applicable
Schematic Drawing(s) <i>(areas of work)</i>	<input type="checkbox"/> Included	<input checked="" type="checkbox"/> Not Applicable
CEQA Process Determination <i>(pre-CEQA-form)</i>	<input type="checkbox"/> Included	<input checked="" type="checkbox"/> Not Applicable
Design Development Drawings	<input type="checkbox"/> Included	<input checked="" type="checkbox"/> Not Applicable
Design or Bid Estimate	<input type="checkbox"/> Included	<input checked="" type="checkbox"/> Not Applicable
Construction Documents	<input type="checkbox"/> Included	<input checked="" type="checkbox"/> Not Applicable

For Committee Use:

All necessary documents were included:

☐ yes ☐ no

(if no: request for additional documentation)

CORE QUESTIONS:

1. Does the project fall under the bond language?
2. Given the life span of a bond, did the proposal explain how this project was an appropriate use of funds?
3. Has the school demonstrated the feasibility of project completion?
4. Has the local school board approved the project? Approved at December 20, 2017 BOD Meeting.

MEASURE K—CHARTER FACILITIES COMMITTEE APPROVAL

Date of Committee Approval: _____

Attestation of Committee Secretary: _____

For questions or clarifications relative to the completion of this application, please contact:
Kevin Bultema at kbultema@chicousd.org or (530) 891-3000 x. 112

Middle School Furniture

Community Work Space

Community Meeting & Forum Seating	14,403.00
Chairs & Stools	10,038.00
Planning & Activity Tables	4,584.00
Presentation Boards	857.00
<i>Subtotal</i>	<u>29,882.00</u>

Group Instruction

Student Work Stations	12,550.00
Student Charis	9,950.00
Presentation Boards	1,762.00
<i>Subtotal</i>	<u>24,262.00</u>

Library

Shelving	8,436.00
Tables	1,551.00
Chairs	2,988.00
<i>Subtotal</i>	<u>12,975.00</u>

Storage & Lockers

Lockers	3,474.00
Shelving	2,103.00
Storage Units	4,771.00
<i>Subtotal</i>	<u>10,348.00</u>

Total	77,467.00
Contingency	7,746.00
Taxes	6,197.00
Shipping	7,746.00
Project Total	<u>99,156.00</u>

Measure K Charter School Facilities Committee

Project Recommendation Form for Consideration by CUSD Board of Trustees

GENERAL INFORMATION:

Submission Meeting Date	June 11, 2019
Name of School	Wildflower Open Classroom
Address of School	2414 Cohasset – Suite 3, Chico CA 95926
Contact Name	Tom Hicks
Contact Phone/Email	530-892-1676 / thicks@wildflowerschool.com
Year Established	2011
Charter Renewal Date	June 30, 2023
CDS Code	04-61424-0123810
Charter Number	1280
Website	Wildflowerschool.com

1. Type of Project:

- ☐ Planning
☐ Construction
☐ Health Safety (Including ADA)
☐ Modernization/Repair/Renovation/Improve
☐ Purchase or lease Project
☒ Other (including FF&E)

2. Project Narrative:

Middle School Science Lab. Wildflower has recently leased an additional 5000 square feet in a building adjacent to its current campus. The space will serve as a new home for our middle school and allow for growth in enrollment. Project includes science lab furniture, lab workstations and storage. The total project cost is \$38,993.00, which includes furniture, contingency, taxes and shipping.

3. Charter School Property Project Location: *(If project location is different from address above.)*

- a. Does your school currently operate on a CUSD School Site: ☐ yes ☒ no
 b. Does your school lease property/buildings from a private owner: ☒ yes ☐ no

4. Current enrollment and ADA: 171/165 (P2)

5. Financial Questions

- a. Was your prior annual audit report free of any negative findings? ☒ yes ☐ no
(if no, please explain)
 b. What were your cash reserves as a percent of expenditures at the end of the prior fiscal year? 17%

6. Project Schedule

Please briefly describe the timeline for the project planning and completion.
 Purchasing will occur in summer of 2019.

7. Preliminary Estimate (Cost)

Round I Allocation	461,253.00
Less Previously Allocated Funds	233,027.00
Less Current Project Funds Requested	38,993.00
Remaining Round I Allocation	189,233.00

School Facilities Projects to be Funded with Proceeds of Bonds

“Bond proceeds will be expended to repair, modernize, replace, renovate, expand, construct, acquire, equip, furnish and otherwise improve the classrooms and school facilities the [charter’s] existing schools, new school sites, and other [charter] owned properties to provide equity among campuses, improved facilities, and student access to instructional technology.”—Measure K

Documentation *(please indicate those completed)*

All Projects

Project Narrative: general scope of work	<input checked="" type="checkbox"/> Included
Enrollment Capacity: Current Facility and/or Proposed	<input checked="" type="checkbox"/> Included
Preliminary Estimate (Cost)	<input checked="" type="checkbox"/> Included
Project Schedule	<input checked="" type="checkbox"/> Included

Building/Modernization/Renovation Projects

Feasibility Study and Site Review	<input type="checkbox"/> Included	<input checked="" type="checkbox"/> Not Applicable
Enrollment Capacity: Current Facility and/or Proposed	<input type="checkbox"/> Included	<input checked="" type="checkbox"/> Not Applicable
Pre-Schematics <i>(to be completed by a District approved architect and/or engineering team)</i>	<input type="checkbox"/> Included	<input checked="" type="checkbox"/> Not Applicable
Facility Assessment	<input type="checkbox"/> Included	<input checked="" type="checkbox"/> Not Applicable
Schematic Drawing(s) <i>(areas of work)</i>	<input type="checkbox"/> Included	<input checked="" type="checkbox"/> Not Applicable
CEQA Process Determination <i>(pre-CEQA-form)</i>	<input type="checkbox"/> Included	<input checked="" type="checkbox"/> Not Applicable
Design Development Drawings	<input type="checkbox"/> Included	<input checked="" type="checkbox"/> Not Applicable
Design or Bid Estimate	<input type="checkbox"/> Included	<input checked="" type="checkbox"/> Not Applicable
Construction Documents	<input type="checkbox"/> Included	<input checked="" type="checkbox"/> Not Applicable

For Committee Use:

All necessary documents were included:

(if no: request for additional documentation)

☐ yes ☐ no

CORE QUESTIONS:

1. Does the project fall under the bond language?
2. Given the life span of a bond, did the proposal explain how this project was an appropriate use of funds?
3. Has the school demonstrated the feasibility of project completion?
4. Has the local school board approved the project? Approved at December 20, 2017 BOD Meeting.

MEASURE K—CHARTER FACILITIES COMMITTEE APPROVAL

Date of Committee Approval: _____

Attestation of Committee Secretary: _____

For questions or clarifications relative to the completion of this application, please contact:
Kevin Bultema at kbultema@chicousd.org or (530) 891-3000 x. 112

Middle School Science Lab	
Lab Workstations - 5	13,949.00
Lab Workstations with Sinks - 2	4,951.00
Cabinets & Storage	8,168.00
Stools & Seating	2,623.00
Presentation Boards	<u>773.00</u>
Total	30,464.00
Contingency	3,046.00
Taxes	2,437.00
Shipping	<u>3,046.00</u>
Project Total	38,993.00

Measure K Charter School Facilities Committee

Project Recommendation Form for Consideration by CUSD Board of Trustees

GENERAL INFORMATION:

Submission Meeting Date	June 11, 2019
Name of School	Wildflower Open Classroom
Address of School	2414 Cohasset – Suite 3, Chico CA 95926
Contact Name	Tom Hicks
Contact Phone/Email	530-892-1676 / thicks@wildflowerschool.com
Year Established	2011
Charter Renewal Date	June 30, 2023
CDS Code	04-61424-0123810
Charter Number	1280
Website	Wildflowerschool.com

1. Type of Project:

- ☐ Planning
☐ Construction
☐ Health Safety (Including ADA)
☐ Modernization/Repair/Renovation/Improve
☐ Purchase or lease Project
☒ Other (including FF&E)

2. Project Narrative:

Technology. Wildflower has recently leased an additional 5000 square feet in a building adjacent to its current campus. The space will serve as a new home for our middle school and allow for growth in enrollment. Project includes new technology for the middle school students and teachers. The total project cost is \$69,324.00, which includes technology, contingency, taxes and shipping.

3. Charter School Property Project Location: *(If project location is different from address above.)*

- a. Does your school currently operate on a CUSD School Site: ☐ yes ☒ no
 b. Does your school lease property/buildings from a private owner: ☒ yes ☐ no

4. Current enrollment and ADA: 171/165 (P2)

5. Financial Questions

- a. Was your prior annual audit report free of any negative findings? ☒ yes ☐ no
(if no, please explain)
 b. What were your cash reserves as a percent of expenditures at the end of the prior fiscal year? 17%

6. Project Schedule

Please briefly describe the timeline for the project planning and completion.
 Purchasing will occur in summer of 2019.

7. Preliminary Estimate (Cost)

Round I Allocation	461,253.00
Less Previously Allocated Funds	272,020.00
Less Current Project Funds Requested	69,324.00
Remaining Round I Allocation	119,909.00

School Facilities Projects to be Funded with Proceeds of Bonds

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Documentation *(please indicate those completed)*

All Projects

Project Narrative: general scope of work	<input checked="" type="checkbox"/> Included
Enrollment Capacity: Current Facility and/or Proposed	<input checked="" type="checkbox"/> Included
Preliminary Estimate (Cost)	<input checked="" type="checkbox"/> Included
Project Schedule	<input checked="" type="checkbox"/> Included

Building/Modernization/Renovation Projects

Feasibility Study and Site Review	<input type="checkbox"/> Included	<input checked="" type="checkbox"/> Not Applicable
Enrollment Capacity: Current Facility and/or Proposed	<input type="checkbox"/> Included	<input checked="" type="checkbox"/> Not Applicable
Pre-Schematics <i>(to be completed by a District approved architect and/or engineering team)</i>	<input type="checkbox"/> Included	<input checked="" type="checkbox"/> Not Applicable
Facility Assessment	<input type="checkbox"/> Included	<input checked="" type="checkbox"/> Not Applicable
Schematic Drawing(s) <i>(areas of work)</i>	<input type="checkbox"/> Included	<input checked="" type="checkbox"/> Not Applicable
CEQA Process Determination <i>(pre-CEQA-form)</i>	<input type="checkbox"/> Included	<input checked="" type="checkbox"/> Not Applicable
Design Development Drawings	<input type="checkbox"/> Included	<input checked="" type="checkbox"/> Not Applicable
Design or Bid Estimate	<input type="checkbox"/> Included	<input checked="" type="checkbox"/> Not Applicable
Construction Documents	<input type="checkbox"/> Included	<input checked="" type="checkbox"/> Not Applicable

For Committee Use:

All necessary documents were included:

☐ yes ☐ no

(if no: request for additional documentation)

CORE QUESTIONS:

1. Does the project fall under the bond language?
2. Given the life span of a bond, did the proposal explain how this project was an appropriate use of funds?
3. Has the school demonstrated the feasibility of project completion?
4. Has the local school board approved the project? Approved at December 20, 2017 BOD Meeting.

MEASURE K—CHARTER FACILITIES COMMITTEE APPROVAL

Date of Committee Approval: _____

Attestation of Committee Secretary: _____

For questions or clarifications relative to the completion of this application, please contact:
Kevin Bultema at kbultema@chicousd.org or (530) 891-3000 x. 112

Middle School Technology	
Interactive Smart TV Panels & Components - 3	15,841.00
Student Laptop Computers - 50	16,344.00
Laptop Storage & Charging	3,699.00
Printer	999.00
iPads & Components	8,480.00
Student Microscopes	5,375.00
Tables, Storage & Components	<u>3,422.00</u>
Total	54,160.00
Contingency	5,416.00
Taxes	4,332.00
Shipping	<u>5,416.00</u>
Project Total	69,324.00

Measure K Charter School Facilities Committee

Project Recommendation Form for Consideration by CUSD Board of Trustees

GENERAL INFORMATION:

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Name of School	Wildflower Open Classroom
Address of School	2414 Cohasset – Suite 3, Chico CA 95926
Contact Name	Tom Hicks
Contact Phone/Email	530-892-1676 / thicks@wildflowerschool.com
Year Established	2011
Charter Renewal Date	June 30, 2023
CDS Code	04-61424-0123810
Charter Number	1280
Website	Wildflowerschool.com

1. Type of Project:

- ☐ Planning
☐ Construction
☐ Health Safety (Including ADA)
☐ Modernization/Repair/Renovation/Improve
☐ Purchase or lease Project
☒ Other (including FF&E)

2. Project Narrative:

Kitchen. Wildflower is in the process of developing a meal program for its students. The project includes the build out of an empty kitchen space that is currently occupied by our school. Project total is \$60,381.00. Expenditures include kitchen equipment, contingency, taxes and shipping. All equipment will not be permanently installed and will be removeable.

3. Charter School Property Project Location: *(If project location is different from address above.)*

- a. Does your school currently operate on a CUSD School Site: ☐ yes ☒ no
 b. Does your school lease property/buildings from a private owner: ☒ yes ☐ no

4. Current enrollment and ADA: 171/165 (P2)

5. Financial Questions

- a. Was your prior annual audit report free of any negative findings? ☒ yes ☐ no
(if no, please explain)
 b. What were your cash reserves as a percent of expenditures at the end of the prior fiscal year? 17%

6. Project Schedule

Please briefly describe the timeline for the project planning and completion.
 Purchasing will occur in summer of 2019.

7. Preliminary Estimate (Cost)

Round I Allocation	461,253.00
Less Previously Allocated Funds	341,344.00
Less Current Project Funds Requested	60,381.00
Remaining Round I Allocation	59,528.00

School Facilities Projects to be Funded with Proceeds of Bonds

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Documentation *(please indicate those completed)*

All Projects

Project Narrative: general scope of work	<input checked="" type="checkbox"/> <i>Included</i>
Enrollment Capacity: Current Facility and/or Proposed	<input checked="" type="checkbox"/> <i>Included</i>
Preliminary Estimate (Cost)	<input checked="" type="checkbox"/> <i>Included</i>
Project Schedule	<input checked="" type="checkbox"/> <i>Included</i>

Building/Modernization/Renovation Projects

Feasibility Study and Site Review	<input type="checkbox"/> <i>Included</i>	<input checked="" type="checkbox"/> <i>Not Applicable</i>
Enrollment Capacity: Current Facility and/or Proposed	<input type="checkbox"/> <i>Included</i>	<input checked="" type="checkbox"/> <i>Not Applicable</i>
Pre-Schematics <i>(to be completed by a District approved architect and/or engineering team)</i>	<input type="checkbox"/> <i>Included</i>	<input checked="" type="checkbox"/> <i>Not Applicable</i>
Facility Assessment	<input type="checkbox"/> <i>Included</i>	<input checked="" type="checkbox"/> <i>Not Applicable</i>
Schematic Drawing(s) <i>(areas of work)</i>	<input type="checkbox"/> <i>Included</i>	<input checked="" type="checkbox"/> <i>Not Applicable</i>
CEQA Process Determination <i>(pre-CEQA-form)</i>	<input type="checkbox"/> <i>Included</i>	<input checked="" type="checkbox"/> <i>Not Applicable</i>
Design Development Drawings	<input type="checkbox"/> <i>Included</i>	<input checked="" type="checkbox"/> <i>Not Applicable</i>
Design or Bid Estimate	<input type="checkbox"/> <i>Included</i>	<input checked="" type="checkbox"/> <i>Not Applicable</i>
Construction Documents	<input type="checkbox"/> <i>Included</i>	<input checked="" type="checkbox"/> <i>Not Applicable</i>

For Committee Use:

All necessary documents were included:

☐ **yes** ☐ **no**

(if no: request for additional documentation)

CORE QUESTIONS:

1. Does the project fall under the bond language?
2. Given the life span of a bond, did the proposal explain how this project was an appropriate use of funds?
3. Has the school demonstrated the feasibility of project completion?
4. Has the local school board approved the project? Approved at December 20, 2017 BOD Meeting.

MEASURE K—CHARTER FACILITIES COMMITTEE APPROVAL

Date of Committee Approval: _____

Attestation of Committee Secretary: _____

*For questions or clarifications relative to the completion of this application, please contact:
Kevin Bultema at kbultema@chicousd.org or (530) 891-3000 x. 112*

Kitchen Equipment	
Sinks	1,873.00
Dishwasher	4,262.00
Refrigeration	6,938.00
Freezer	4,315.00
Wire Shelving	964.00
Work Tables	2,238.00
Serving Counter - Hot Food	8,414.00
Serving Counter - Cold Food	2,368.00
Milk Cooler	2,818.00
Induction Ranges	1,119.00
Convection Oven	3,446.00
Serving & Food Prep Equipment	<u>5,000.00</u>
Total	43,755.00
Contingency	8,751.00
Taxes	3,500.00
Shipping	<u>4,375.00</u>
Project Total	60,381.00

Measure K Charter School Facilities Committee

Project Recommendation Form for Consideration by CUSD Board of Trustees

GENERAL INFORMATION:

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Address of School	2414 Cohasset – Suite 3, Chico CA 95926
Contact Name	Tom Hicks
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Year Established	2011
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Website	Wildflowerschool.com

1. Type of Project:

- ☐ Planning
☐ Construction
☐ Health Safety (Including ADA)
☐ Modernization/Repair/Renovation/Improve
☐ Purchase or lease Project
☒ Other (including FF&E)

2. Project Narrative:

Outdoor Picnic Tables & Cafeteria Tables. Wildflower is in the process of developing a meal program for its students. The project includes outdoor picnic tables and cafeteria tables to be used during lunch time. Tables will also be utilized for other school related activities. Project total is \$39,468.00. Expenditures include tables, contingency, taxes and shipping.

3. Charter School Property Project Location: *(If project location is different from address above.)*

- a. Does your school currently operate on a CUSD School Site: ☐ yes ☒ no
 b. Does your school lease property/buildings from a private owner: ☒ yes ☐ no

4. Current enrollment and ADA: 171/165 (P2)

5. Financial Questions

- a. Was your prior annual audit report free of any negative findings? ☒ yes ☐ no
(if no, please explain)
 b. What were your cash reserves as a percent of expenditures at the end of the prior fiscal year? 17%

6. Project Schedule

Please briefly describe the timeline for the project planning and completion.
 Purchasing will occur in summer of 2019.

7. Preliminary Estimate (Cost)

Round I Allocation	461,253.00
Less Previously Allocated Funds	401,725.00
Less Current Project Funds Requested	39,468.00
Remaining Round I Allocation	20,060.00

School Facilities Projects to be Funded with Proceeds of Bonds

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Documentation *(please indicate those completed)*

All Projects

Project Narrative: general scope of work	<input checked="" type="checkbox"/> Included
Enrollment Capacity: Current Facility and/or Proposed	<input checked="" type="checkbox"/> Included
Preliminary Estimate (Cost)	<input checked="" type="checkbox"/> Included
Project Schedule	<input checked="" type="checkbox"/> Included

Building/Modernization/Renovation Projects

Feasibility Study and Site Review	<input type="checkbox"/> Included	<input checked="" type="checkbox"/> Not Applicable
Enrollment Capacity: Current Facility and/or Proposed	<input type="checkbox"/> Included	<input checked="" type="checkbox"/> Not Applicable
Pre-Schematics <i>(to be completed by a District approved architect and/or engineering team)</i>	<input type="checkbox"/> Included	<input checked="" type="checkbox"/> Not Applicable
Facility Assessment	<input type="checkbox"/> Included	<input checked="" type="checkbox"/> Not Applicable
Schematic Drawing(s) <i>(areas of work)</i>	<input type="checkbox"/> Included	<input checked="" type="checkbox"/> Not Applicable
CEQA Process Determination <i>(pre-CEQA-form)</i>	<input type="checkbox"/> Included	<input checked="" type="checkbox"/> Not Applicable
Design Development Drawings	<input type="checkbox"/> Included	<input checked="" type="checkbox"/> Not Applicable
Design or Bid Estimate	<input type="checkbox"/> Included	<input checked="" type="checkbox"/> Not Applicable
Construction Documents	<input type="checkbox"/> Included	<input checked="" type="checkbox"/> Not Applicable

For Committee Use:

All necessary documents were included:

(if no: request for additional documentation)

☐ yes ☐ no

CORE QUESTIONS:

1. Does the project fall under the bond language?
2. Given the life span of a bond, did the proposal explain how this project was an appropriate use of funds?
3. Has the school demonstrated the feasibility of project completion?
4. Has the local school board approved the project? Approved at December 20, 2017 BOD Meeting.

MEASURE K—CHARTER FACILITIES COMMITTEE APPROVAL

Date of Committee Approval: _____

Attestation of Committee Secretary: _____

For questions or clarifications relative to the completion of this application, please contact:
Kevin Bultema at kbultema@chicousd.org or (530) 891-3000 x. 112

Picnic & Cafeteria Tables	
Commercial Picnic Tables - Square	8,892.00
Commercial Picnic Tables - Round	4,764.00
Commercial Picnic Tables - ADA	1,634.00
Cafeteria Tables	13,310.00
Total	28,600.00
Contingency	5,720.00
Taxes	2,288.00
Shipping	<u>2,860.00</u>
Project Total	39,468.00

Measure K Charter School Facilities Committee
Project Recommendation Form for Consideration by CUSD Board of Trustees

GENERAL INFORMATION:

Submission Meeting Date	June 24, 2019
Name of School	Sherwood Montessori
Address of School	1010 Cleveland Ave.
Contact Name	Michelle Yezbick
Contact Phone/Email	530-345-6600 michelle@sherwoodmontessori.org
Year Established	2010
Charter Renewal Date	January, 2017
CDS Code	04-61424-00121475
Charter Number	1166
Website	www.sherwoodmontessori.org

1. Type of Project:

- ☐ Planning
☐ Construction
☐ Health Safety (Including ADA)
☐ Modernization/Repair/Renovation/Improve
☐ Purchase or lease Project
☒ Other (including FF&E)

2. Project Narrative:

Sherwood Montessori is requesting \$15,500 for furniture and equipment to outfit our new classroom:

1. Chairs/stools: 30, estimated \$3,000
2. Science equipment: Purchase of microscopes, scales, beakers, and other non-consumable science equipment: estimated \$10,000
3. Tables: 8 tables, estimated \$2,500

3. Charter School Property Project Location: *(If project location is different from address above.)*

-
- a. Does your school currently operate on a CUSD School Site: ☒ yes ☐ no
b. Does your school lease property/buildings from a private owner: ☐ yes ☒ no

Note: Sherwood also operates on a site it owns, adjacent to Chapman Elementary, at 1010 Cleveland Ave,

4. Current enrollment and ADA: 154/146.1

5. Financial Questions

- a. Was your prior annual audit report free of any negative findings? ☒ yes ☐ no
(if no, please explain)
- b. What were your cash reserves as a percent of expenditures at the end of the prior fiscal year?
30%
-

6. Project Schedule

Please briefly describe the timeline for the project planning and completion.

7. **Preliminary Estimate (Cost)**

Round II Allocation	\$509,695
Less Previously Allocated Funds	\$40,000
Less Current Project Funds Requested	\$15,500
Remaining Round II Allocation	\$454,195

School Facilities Projects to be Funded with Proceeds of Bonds

“Bond proceeds will be expended to repair, modernize, replace, renovate, expand, construct, acquire, equip, furnish and otherwise improve the classrooms and school facilities the [charter’s] existing schools, new school sites, and other [charter] owned properties to provide equity among campuses, improved facilities, and student access to instructional technology.”—Measure K

Documentation *(please indicate those completed)*

All Projects

Project Narrative: general scope of work ___X___ Included

Enrollment Capacity: Current Facility and/or Proposed ___X___ Included

Preliminary Estimate (Cost) ___X___ Included

Project Schedule ___X___ Included

Building/Modernization/Renovation Projects

Feasibility Study and Site Review ___X___ Included ___ Not Applicable

Enrollment Capacity: Current Facility and/or Proposed ___X___ Included ___ Not Applicable

Pre-Schematics *(to be completed by a District approved architect and/or engineering team)* ___X___ Included ___ Not Applicable

Facility Assessment ___ Included ___ Not Applicable

Schematic Drawing(s) *(areas of work)* ___X___ Included ___ Not Applicable

CEQA Process Determination *(pre-CEQA-form)* ___ Included ___ Not Applicable

Design Development Drawings ___ Included ___ Not Applicable

Design or Bid Estimate ___X___ Included ___ Not Applicable

Construction Documents ___ Included ___ Not Applicable

For Committee Use:

All necessary documents were included: ___X___ yes ___ no
(if no: request for additional documentation)

CORE QUESTIONS:

- Does the project fall under the bond language? yes
- Given the life span of a bond, did the proposal explain how this project was an appropriate use of funds? yes
- Has the school demonstrated the feasibility of project completion? yes
- Has the local school board approved the project? Yes, June 6, 2019 Regular Meeting

MEASURE K—CHARTER FACILITIES COMMITTEE APPROVAL

Date of Committee Approval: _____

Attestation of Committee Secretary: _____

*For questions or clarifications relative to the completion of this application, please contact:
Kevin Bultema at kbultema@chicousd.org or (530) 891-3000 x. 112*

Measure K Charter School Facilities Committee
Project Recommendation Form for Consideration by CUSD Board of Trustees

GENERAL INFORMATION:

Submission Meeting Date	June 24, 2019
Name of School	Sherwood Montessori
Address of School	1010 Cleveland Ave.
Contact Name	Michelle Yezbick
Contact Phone/Email	530-345-6600 michelle@sherwoodmontessori.org
Year Established	2010
Charter Renewal Date	January, 2017
CDS Code	04-61424-00121475
Charter Number	1166
Website	www.sherwoodmontessori.org

1. Type of Project:

- ☒ Planning
☐ Construction
☐ Health Safety (Including ADA)
☐ Modernization/Repair/Renovation/Improve
☐ Purchase or lease Project
☐ Other (including FF&E)

2. Project Narrative:

Sherwood Montessori would like to add a relocatable classroom to create a teaching kitchen and middle school classroom to the property owned by the charter school at 1010 Cleveland Ave. We are requesting planning funds to investigate what pre-build obligations to the County and/or City would be required to complete this project.

3. Charter School Property Project Location: *(If project location is different from address above.)*

-
- a. Does your school currently operate on a CUSD School Site: ☒ yes ☐ no
b. Does your school lease property/buildings from a private owner: ☐ yes ☒ no

Note: Sherwood also operates on a site it owns, adjacent to Chapman Elementary, at 1010 Cleveland Ave,

4. Current enrollment and ADA: 154/146.1

5. Financial Questions

- a. Was your prior annual audit report free of any negative findings? ☒ yes ☐ no
(if no, please explain)

- b. What were your cash reserves as a percent of expenditures at the end of the prior fiscal year?
30%

6. Project Schedule

Please briefly describe the timeline for the project planning and completion.

Planning would begin immediately toward work that would happen late fall/early winter 2019.

7. Preliminary Estimate (Cost)

Round II Allocation	\$509,695
Less Previously Allocated Funds	\$0

Less Current Project Funds Requested	\$40,000
Remaining Round II Allocation	\$469,695

School Facilities Projects to be Funded with Proceeds of Bonds

“Bond proceeds will be expended to repair, modernize, replace, renovate, expand, construct, acquire, equip, furnish and otherwise improve the classrooms and school facilities the [charter’s] existing schools, new school sites, and other [charter] owned properties to provide equity among campuses, improved facilities, and student access to instructional technology.”—Measure K

Documentation *(please indicate those completed)*

All Projects

Project Narrative: general scope of work ___X___ Included

Enrollment Capacity: Current Facility and/or Proposed ___X___ Included

Preliminary Estimate (Cost) ___X___ Included

Project Schedule ___X___ Included

Building/Modernization/Renovation Projects

Feasibility Study and Site Review ___X___ Included ___ Not Applicable

Enrollment Capacity: Current Facility and/or Proposed ___X___ Included ___ Not Applicable

Pre-Schematics *(to be completed by a District approved architect and/or engineering team)* ___X___ Included ___ Not Applicable

Facility Assessment ___ Included ___ Not Applicable

Schematic Drawing(s) *(areas of work)* ___X___ Included ___ Not Applicable

CEQA Process Determination *(pre-CEQA-form)* ___ Included ___ Not Applicable

Design Development Drawings ___ Included ___ Not Applicable

Design or Bid Estimate ___X___ Included ___ Not Applicable

Construction Documents ___ Included ___ Not Applicable

For Committee Use:

All necessary documents were included:
(if no: request for additional documentation)

___X___ yes ___ no

CORE QUESTIONS:

1. Does the project fall under the bond language? yes
2. Given the life span of a bond, did the proposal explain how this project was an appropriate use of funds? yes
3. Has the school demonstrated the feasibility of project completion? yes
4. Has the local school board approved the project? Yes, June 6, 2019 Regular Meeting

MEASURE K—CHARTER FACILITIES COMMITTEE APPROVAL

Date of Committee Approval: _____

Attestation of Committee Secretary: _____

*For questions or clarifications relative to the completion of this application, please contact:
Kevin Bultema at kbultema@chicousd.org or (530) 891-3000 x. 112*

Measure K Charter School Committee Members

Blue Oak Charter School: Susan Domenighini & Buck Ernest

Inspire School of Arts and Sciences: Doris Luther, co-chair & Dan La Bar

Chico Country Day Charter School: Margaret Reece, co-chair & Lori McGlone

Nord Country School: Lisa Speegle & Kathy Dahlgren

CORE Butte Charter School: Mary Cox, Vice Chair & Susan Smith

Sherwood Montessori: Michelle Yezbick & Monica Woodward

Forest Ranch Charter School: Kiersten Morgan & Christia Marasco

Wildflower Open Classroom: Tom Hicks & Jonas

Herzog

Chico Unified School District Measure K Charter School Committee Meeting Notice

Date: May 20, 2019

Time/Location: 3:45pm at CORE Butte Charter School, 2847 Notre Dame Blvd, Chico, 95928

REGULAR MEETING Minutes

1. REGULAR SESSION

a. Call to Order and Roll Call

Call to order at 3:53

Blue Oak Charter School: Buck Ernest(4:11)

Chico Country Day Charter School: Margaret Reece

CORE Butte Charter School: Mary Cox

Forest Ranch Charter School: Kiersten (absent)

Inspire School of Arts and Science: Doris Luther

Nord Country School: Lisa Speegle

Sherwood Montessori: Michelle Yezbick

Wildflower Open Classroom: Tom Hicks (absent)

Guests:

Mike Weissenborn

Kevin Bultema

b. Approval of Regular Agenda

Mary motions to approve the agenda, Lisa seconds the motion. Motion passes.

c. Approval of Minutes from 4/29/19 Regular Meeting & Agenda Addendum Minutes from meeting on 3/25/19

Doris motioned to approve the minutes with the added list of attendees and the corresponding vote.

Michelle seconded the motion. Motion passes.

Approved as 6/0/0/2

AYE

Nay

Abstain

Absent

Buck Ernest

x

Information, Procedures and Conduct of CUSD Measure K Charter School Committee Meetings:

Student Participation:

At the discretion of the Chair, students may be given priority to address items to the Committee

Public input on specific agenda items and those items not on the agenda:

The CUSD Measure K Charter School Committee welcomes and encourages public comments. Any person of the public desiring to speak shall be allowed to speak during public comment time and has the option of speaking once on any agenda item when it is being discussed. Speaking time shall generally be limited to three minutes, unless a longer period is permitted by the Committee Chair. In the case of numerous requests to address the same item, the Committee may select representatives to speak on each side of the item. Each person who addresses the Committee must be first recognized by the presiding officer and give his or her name. Comments must be directed to the Committee as a whole and not to individual committee members. The Committee shall not take action or enter into discussion or dialog on any matter that is not on the meeting agenda, except as allowed by law. Items brought forth at this part of the meeting may be taken under advisement by the Committee and may be placed on the agenda of a subsequent meeting for discussion or action by the Committee at the discretion of the Committee Chair & Vice Chair.

Special Needs: If you have special needs because of a disability or you require assistance or auxiliary aids to participate in the meeting, please contact the CUSD office at 530.891.3000. CUSD will attempt to accommodate your disability.

Copies of Agendas and Related Materials: Materials are available at the meeting, on the CUSD website at www.chicousd.org, or in the district office prior to the meeting @ 1163 East 7th Street, Chico, CA 95928.

Margaret Reece	x	
Mary Cox	x	
Lisa Speegle	x	
Dorris Luther	x	
Kiersten Morgan		x
Michelle Yezbick	x	
Tom Hicks		x

2. Public Comments

3. Discussion & Action Items

a. Step Up Academy - Fund Reallocation - Fiscal Documents

The Step Up Academy funds were allocated based upon the percentage of enrollment at the time of census day due to the fact that Step Up is no longer a charter school.

Michelle motioned to accept the reallocation of the Step-Up bond dollars, Lisa seconded the motion. Motion passes.

Approved as 6/0/0/2		AYE	Nay	Abstain	Absent
Buck Ernest					x
Margaret Reece	x				
Mary Cox	x				
Lisa Speegle	x				
Dorris Luther	x				
Kiersten Morgan					x
Michelle Yezbick	x				
Tom Hicks					x

b. Charter Interest in Step Up Academy Play Structure: CCDS

CUSD has been in communication with the fairgrounds and BCOE. BCOE has informed CUSD that Step Up will no longer be utilizing the facility at the fairgrounds so the playground will need to be removed and relocated. There is discussion around determining the cost to move the equipment and relocate it.

Doris motioned to approve that CCDS move forward with the research and potential moving of the play structure at the old Step UP to the CCDS campus at the relocation cost to CCDS. Lisa seconded the motion. Motion passes.

Approved as 5/0/0/3		AYE	Nay	Abstain	Absent
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Buck		x
Margaret Reece	x	
Mary Cox	x	
Lisa Speegle	x	
Dorris Luther	x	
Kiersten Morgan		x
Michelle Yezbick	x	
Tom Hicks		x

4. Items from the Committee

- Looking at a date for a presentation to the CUSD BOD regarding
- Review MOU for charters located on private property developed by CUSD

5. Adjournment

Michelle motioned to adjourn, Doris seconded the motion. Meeting adjourned at 4:20.

Adjourn; Next meeting June 24, 2019 at CORE Butte Charter, 2847 Notre Dame Blvd, Chico 95928